

**WHO TO CALL**

<b>What?</b>	<b>Department Responsible</b>	<b>Responsible Party &amp; Title</b>	<b>Phone Number</b>
Accountability (School Rating System)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
ACT (American College Testing)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
ADA/504 (Americans with Disabilities Act)	C&I	Victoria Cole, District 504/At-Risk Coordinator	(817) 698-1067
ADA (Average Daily Attendance)	C&I	Jennifer Allen, PEIMS Coordinator	(817) 215-0933
Address Change (Employees)	HR	Nona Leek, Human Resources Assistant	(817) 215-0168
Address Change (Students):	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	
Administrative Regulations	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Adult Night Classes	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Advanced Placement Courses (AP)	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
Advertising (marquees, signage, stadiums)	COMM	Jerry Cantu, Communications & Community Engagement Coordinator	(817) 215-0056
AESOP	HR	Linda Savell, Substitute Specialist	(817) 215-0137
Affirmative Action	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
After-School Childcare Program (AlphaBest)	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
After-School Enrichment Programs	C&I	Laurie Adams, Administrative Assitant for Student Services	(817) 215-0079
Air Conditioning	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Alarms	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Alert-Line (Employee)	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Alternative School (Denton Creek)	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Alumni	NEF	Alyssa Edstrom, Community Relations Specialist	(817) 215-0084
Anonymous E-Alert	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Annual Required Training	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0981
Annuities	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
Applitrack (Application System & Job Postings)	HR	Amy Cook, Admin. Asst. to the Exec. Director of Human Resources	(817) 215-0145
ARD (Admission - Review - Dismissal)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0075
Art	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Assessments (TAKS/STAAR)	C&I	Leslie Russell, Coordinator of Assessments	(817) 215-0083
Athletics Eligibility	C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
Attendance Laws	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
Attendance Zones	FAC	Tim McClure, Assistant Superintendent for Facilities	(817) 215-0136
Auction Information (Obsolete Equipment)	FIN	Mark Vechione, Exec. Director of Purchasing & Outsourced Operations	(817) 215-0123
Audiovisual Equipment	TECH	Helpdesk	(817) 698-1000
AVID	C&I	Rhett King, Ph.D., Coordinator of Student Services	(817) 215-0968
Background Checks	HR	Tracy Schutz, Risk Management Specialist	(817) 215-0043
Band	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159

## WHO TO CALL

Bilingual & World Language Education	C&I	Veronica Law, Coordinator for Bilingual & World Languages	(817) 698-1030
Board of Trustees	SUPT	Jennifer Carlisle, Exec Assistant to the Superintendent	(817) 215-0030
Board of Trustees Agenda	SUPT	Jennifer Carlisle, Exec Assistant to the Superintendent	(817) 215-0030
Board Policy	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Bond Program	FAC	Tim McClure, Assistant Superintendent for Facilities	(817) 215-0136
Booster Clubs	C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
Budgets	FIN	Brian Carter, Chief Financial Officer	(817) 215-0041
Building Rental (Facility Use)	FAC	DeYon Moore, Assistant for Facilities, Planning, & Construction	(817) 215-0090
Bullying Prevention Program	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Bus Dispatch:			
	Reliant Transportation	Jami McClellan, Dispatcher	(817) 698-1060
	Reliant Transportation	Lacy Armstrong, Dispatcher	(817) 698-1057
	Reliant Transportation	Genie Bruton, Dispatcher	(817)698-1063
Bus Driver Complaints:			
	Reliant Transportation	Dana Chandler, Vice President Operations	(817) 698-1059
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
Bus Schedules:			
	Reliant Transportation	Dee Wesolowski, Lead Router	(817) 698-1052
	Reliant Transportation	Sharon Berry, Router	(817) 698-1056
Bus Video & Student Discipline:			
	Reliant Transportation	Jami McClellan, Dispatcher	(817) 698-1060
	Reliant Transportation	Dana Chandler, Vice President Operations	(817) 698-1059
Business/Community Engagement	COMM	Jerry Cantu, Communications & Community Engagement Coordinator	(817) 215-0056
Calendar Committee	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
Career and Technical Education (CTE)	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Certification	HR	Brenda Withers, Human Resources Specialist	(817) 215-0108
Certification (Vocational)	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Child Abuse (By Employee or by Other)	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Child Find	C&I	Stacy White, Child Find Coordinator	(817) 215-0906
Cognos	TECH	Julie Elder, Data Architect	(817) 215-0063
College Board Examinations & Testing	C&I	Bobby Morris, Director of Career & College Readiness	(817) 215-0013
Compensatory Education	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
Employee Perks Program	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Credit by Exam	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Curriculum	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
Custodial Staff:			
	FAC	Kelley Lewis, ABM	(469) 989-8083
	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194

## WHO TO CALL

Discipline Alternative Education Programs	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Discipline Coding	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
<b>Discrimination Complaints:</b>			
	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0981
District and School Fast Facts	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
District Education Improvement Council (DEIC)	C&I	Rob Thornell, Ed.D., Deputy Superintendent	(817) 215-0149
District Procedures	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Drama Tournaments	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Drill Squads	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Driver's Education	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Dropout Prevention	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Dual Credit	C&I	Bobby Morris, Director of Career & College Readiness	(817) 215-0013
Dyslexia	C&I	RuthAnn Beagle, District Dyslexia Teacher	(817) 698-6656
Drug Prevention Program	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Early Childhood	C&I	Deanne Colley, Coordinator for Early Childhood Education	(817) 215-0198
Edugence	C&I	Amanda Piper-McClure, Instructional Resource & Technology Manager	(817) 215-0146
Elections	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Elevator Codes	FAC	Lauryn Graham, Assistant for the Exec. Director of Facilities	(817) 215-0194
<b>eFinance Plus/eSchool Data Intergration:</b>			
	TECH	Julie Elder, Data Architect	(817) 215-0063
	TECH	Michael Newton, Data Architect Programmer	(817) 215-0076
Employee Evaluations	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
Employee Assistance Program	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
Employee Benefits	HR	Cheryl Kacvinsky, Benefits Specialist	(817) 215-0096
Employee ID Badges	FAC	Melissa Webb, Safety and Security Assistant	(817) 215-0066
Employment	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
Employment Verification	HR	Nona Leek, Human Resources Assistant	(817) 215-0168
e-News (E-Newsletter)	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
Enrollment Data	TECH	Julie Meek, Director of Student Data Services	(817) 215-0987
E-Rate Compliance	TECH	Kimeree Tarver, Secretary for Technology	(817) 698-1002
Extended-Year Services	C&I	Stacey Parker, Special Education Supervisor	(817) 215-0036
Facility Use	FAC	DeYon Moore, Assistant for Facilities, Planning, & Construction	(817) 215-0090
Federal Programs	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
<b>Field Trips (Bus Transportation)</b>			
	Reliant Transportation	Genie Bruton, Dispatcher	(817) 698-1063
	Reliant Transportation	Lacy Armstrong, Dispatcher	(817) 698-1057
<b>Fines (student/books):</b>			
	Individual Schools	Byron Nelson HS	(817) 698-5603
		Northwest HS	(817) 215-0340
		Steele AHS	(817) 698-5800
Flags/Flagpoles	Individual Schools	Campus Office Manager	

## WHO TO CALL

<b>Food Service:</b>			
	Food Services	Christina Day, Aramark	(817) 215-0007
	Food Services	Timothy Tran, General Manager Aramark	(817) 215-0005
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
Foreign Exchange Students	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Foster Care	C&I	Victoria Cole, District 504/At-Risk Coordinator	(817) 698-1067
<b>Free/Reduced Price Lunch, Breakfast:</b>			
	Food Services	Christina Day, Aramark	(817) 215-0007
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
GED	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
General Information	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
Gifted and Talented	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
Graduation Policy/Requirements	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Grants (Innovative Teaching)	NEF	Alyssa Edstrom, Community Relations Specialist	(817) 215-0084
Guest Educators (Substitutes)	HR	Linda Savell, Substitute Specialist	(817) 215-0137
Hazardous Materials	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
<b>Home Schooling:</b>			
	Elementary	C&I	Kim Becan, Exec Director for Elementary Education
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education
<b>Homebound or Hospital-bound:</b>			
	Special Education	C&I	Kristina Kelly, Special Education Supervisor
	General Education	C&I	Victoria Cole, District 504/At-Risk Coordinator
Homeless Students	C&I	Victoria Cole, District 504/At-Risk Coordinator	(817) 698-1067
IEP (Individualized Educational Program)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Immunizations (Students)	C&I	Rebecca Dellaccio-Bazley, District Health Services Coordinator	(817) 698-1818
Insurance	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
<b>Improvement Plans:</b>			
	District	SUPT	Angela Scott, Public Affairs Coordinator
	Campus (Elementary)	C&I	Kim Becan, Exec Director for Elementary Education
	Campus (Secondary)	C&I	Logan Faris, Exec Director for Secondary Education
	Compensatory Education	C&I	Carri Eddy, Ed.D., Executive Director of Student Services
Instructional Technology	TECH	Cara Carter, Director of Instructional Technology	(817)215-0048
Internet	TECH	Helpdesk	(817) 698-1000
Job Fairs	HR	Eric Drewery, Director of Human Resources	(817) 215-0164
Junior Achievement	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Landscaping (reports of neglect, etc.)	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Leadership NISD	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
Leave Balances (Vacation and Personal)	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
Legal	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Libraries	C&I	Sunni Johnson, Ph.D., Coordinator of Elementary Language Arts	(817) 215-0113
Library Book Orders	C&I	Sunni Johnson, Ph.D., Coordinator of Elementary Language Arts	(817) 215-0113
Lights (building lights left on)	FAC	Lauryn Graham, Assistant for the Exec. Director of Facilities	(817) 215-0194
Lights (signal malfunctions)	FAC	Lauryn Graham, Assistant for the Exec. Director of Facilities	(817) 215-0194

## WHO TO CALL

Long Range Facilities Plan	FAC	Tim McClure, Assistant Superintendent for Facilities	(817) 215-0136
Mailing Service Maintenance	FAC	Melissa Webb, Safety and Security Assistant	(817) 215-0066
Maintenance Emergency Line	FAC	On-Call FPC Personnel	(817) 215-0999
Migrant Students	C&I	Laurie Adams, Admin. Asst. to the Exec. Director of Student Services	(817) 215-0079
Music	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
New Teacher Training	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
News Media	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
Night Classes (Adult)	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Northwest Education Foundation (NEF)	NEF	Alyssa Edstrom, Community Relations Specialist	(817) 215-0084
NISD Social Network	COMM	Anthony Tosie, Communications Specialist	(817) 215-0181
NISD Website	COMM	Melissa Shawn, Communication & Web Specialist	(817) 215-0135
Obsolete/Surplus Equipment	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Online Enrollment:			
Elementary Campus Technical Support	TECH	Mayda Duron, Student Data Services Application Analyst	(817) 215-0059
Secondary Campus Technical Support	TECH	Shari Brasher, Student Data Services Application Analyst	(817) 215-0104
Parent Technical Support	TECH	Help Line	(817) 698-1099
Online Gradebook:			
	TECH	Mayda Duron, Student Data Services Application Analyst	(817) 215-0059
	TECH	Shari Brasher, Student Data Services Application Analyst	(817) 215-0104
Online Learning (Edgenuity)	C&I	Rhett King, Ph.D., Coordinator of Student Services	(817) 215-0968
Online Payments	FIN	Kimberly McGreger, Payment Solutions Manager	(817) 698-1024
Open-Records Requests (PIA)	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Orchestra	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Outdoor Learning Center	C&I	Amy Hollenshead, Coordinator for Outdoor Learning Center	(817) 698-1815
PTA (Parent-Teacher Association) Local Units			
Local Campus Units	Individual Schools		
Council of PTA	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Parent/Student Home Access Center (Tech Support):			
Elementary	TECH	Mayda Duron, Student Data Services Application Analyst	(817) 215-0059
Secondary	TECH	Shari Brasher, Student Data Services Application Analyst	(817) 215-0104
Parental Involvement (Volunteers, Mentors)	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Parents as Teachers	C&I	Cynthia Elliott, Family, Parenting & Outreach Facilitator	(817) 698-1343
Partners In Education:			
	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
	COMM	Jerry Cantu, Communications & Community Engagement Coordinator	(817) 215-0056
Passwords (Network)	TECH	Helpdesk	(817) 698-1000
Payroll	FIN	Cayla Douthitt, Payroll Assistant	(817) 215-0097
PEIMS	C&I	Jennifer Allen, PEIMS Coordinator	(817) 215-0933
Policies & Administrative Regulations	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Pregnancy Program	C&I	Cynthia Elliott, Family, Parenting & Outreach Facilitator	(817) 698-1343
Prekindergarten Program	C&I	Deanne Colley, Coordinator for Early Childhood Education	(817) 215-0198
Professional Development	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021

## WHO TO CALL

Professional Visits (District)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Proof of Enrollment:	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	
Property Taxes:			
	Denton County	Denton Central Appraisal District	(940) 349-3500
	Tarrant County	Tarrant Appraisal District	(817) 284-0024
	Wise County	Wise County Appraisal District	(940) 627-3081
Psychological Services	C&I	Stacey Parker, Special Education Supervisor	(817) 215-0036
Public Information	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Publications	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
Reckless Driving of NISD Vehicles	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Records Requests (Student)	HR	Kristi Little, Records Management Officer	(817) 215-0074
	HR	Eloisa Ceballos, District Receptionist	(817) 215-0087
	HR	Pamela Gray, District Clerk	(817) 698-1023
Records Retention	HR	Kristi Little, Records Management Officer	(817) 215-0074
Registration:	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	
Regular Review and Analysis of Budgets	FIN	Brian Carter, Chief Financial Officer	(817) 215-0041
Reliant Transportation	Reliant Transportation	Main Number	(817) 698-1287
Requisitions (SAP)	FIN	Mark Vechione, Exec. Director of Purchasing & Outsourced Operations	(817) 215-0123
Research and Survey Requests	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
Reservations (Conference Rooms):			
	HR	Eloisa Ceballos, District Receptionist	(817) 215-0087
	HR	Pamela Gray, District Clerk	(817) 698-1023
Response to Intervention	C&I	Jennifer Bailey, District RTI Coordinator	(817) 215-0032
Retirement	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
Safety and Security	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Safety and Training (Bus Transportation)	Reliant Transportation	Rebecca Saylor, Safety and Training Supervisor	(817) 698-1053
SAT (Scholastic Aptitude Test)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Scholarships	Individual Schools School Counselors		
School Complaints:			
	Elementary	C&I	Kim Becan, Exec Director for Elementary Education (817) 215-0218
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education (817) 215-0080
School Improvement Plans/Waivers:			
	Elementary	C&I	Kim Becan, Exec Director for Elementary Education (817) 215-0218
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education (817) 215-0080
School Messenger (Account Assistance)	COMM	Melissa Shawn, Communication & Web Specialist	(817) 215-0135
School Messenger (Incorrect Numbers):	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	
School Resource Officer	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049

## WHO TO CALL

<b>School &amp; Student Transfers:</b>				
	Elementary	C&I	Kim Becan, Exec Director for Elementary Education	(817) 215-0218
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
School Zone Flashing Lights		FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Service Pins		COMM	Cindy Metting, Admin. Asst. for Communications	(817) 215-0171
Service Records (Employee)		HR	Terri Collins, Admin. Asst. to the Asst. Supt. for Human Resources	(817) 215-0029
<b>Sexual Harassment Complaints:</b>				
	Employees	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0145
	Students	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0013
Signal Light Malfunctions		FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Social Workers (CIS) (Student Services Counseling)		C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
Special Education		C&I	Micah Gierkey, Director of Special Education	(817) 215-0075
Speech Tournaments		C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Sprinkler Heads, Broken		FAC	Lauryn Graham, Assistant for the Exec. Director of Facilities	(817) 215-0194
STAAR (State of Texas Assessment of Academic Read		C&I	Leslie Russell, Coordinator of Assessments	(817) 215-0083
Stadium Information		C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
Strategic Framework		SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Student Records & Records Requests		HR	Kristi Little, Records Management Officer	(817) 215-0074
Student Mentoring		COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Student Teaching		HR	Missy Hutson, Director of Elementary Recruitment and Retention	(817) 215-0046
Subpoena		SUPT	Christie Hobbs, General Counsel	(817) 215-0138
<b>Summer School:</b>				
	Elementary	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0013
	Secondary	C&I	Rhett King, Ph.D., Coordinator of Student Services	(817) 215-0968
Surveys (District)		COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
TEA Certification (Bus Transportation)				
		Reliant Transportation	Tamika Smith, Safety Coordinator	(817) 698-1055
		Reliant Transportation	Rebecca Saylor, Safety and Training Supervisor	(817) 698-1053
Teacher Mentoring and Coaching		C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
Technical Support		TECH	Helpdesk	(817) 698-1000
Technology Plan		TECH	Cara Carter, Director of Instructional Technology	(817) 215-0048
Technology Repairs		TECH	Helpdesk	(817) 698-1000
Texas Scholars		C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Textbook Adoption		C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0149
Theatre		C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Tip-Line (Parent/Student)		FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Title I Programs		C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
<b>Title IX Coordinator:</b>				
	Employees	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0145
	Students	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0013
Training (Professional Development)		C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
<b>Transcripts:</b>				
		HR	Kristi Little, Records Management Officer	(817) 215-0074
		HR	Eloisa Ceballos, District Receptionist	(817) 215-0087
		HR	Pamela Gray, District Clerk	(817) 698-1023

## WHO TO CALL

Translation and Interpreting (Spanish Language)	HR	Eloisa Ceballos, District Receptionist	(817) 215-0087
Transportation:			
	Reliant Transportation	Richard Blatchley, General Manager	(817) 698-1050
	Reliant Transportation	Karen Blatchley, Administrative Assistant	(817) 698-1051
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
University Interscholastic League:			
	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
	C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
Verification of Enrollment (Student Drivers License):	Individual Schools		
	Byron Nelson HS		(817) 698-5603
	Northwest HS		(817) 215-0340
	Steele AHS		(817) 698-5800
Vocational Programs	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Volunteers in Public Schools (VIPS)	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Waivers:			
	Student & Calendar	C&I	Carri Eddy, Ed.D., Executive Director of Student Services
	Class Size	HR	Missy Hutson, Director of Elementary Recruitment and Retention
Weather Hot Line (School Closings)	COMM	Emily Conklin, Exec. Director of Communications	(817) 215-0171
Website (Support)	COMM	Melissa Shawn, Communication & Web Specialist	(817) 215-0175
Workers' Compensation/Unemployment	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071